

# MAIN FACS “TIPS & TECHNIQUES”

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**IMPORTANT:** This issue contains important operating information for all users of R★STARS and ADPICS. Please distribute promptly.

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## **MAIN FACS SOFTWARE AND REPORT MODIFICATIONS – CS138 NOTEPAD COMMENTS (PCHL9100) RETAINED ON CHANGED CS138 AND PAYMENTS OUTSTANDING RECONCILIATION DETAILS (DAFR3420) REPORT AND PAYMENTS OUTSTANDING SUMMARY RECONCILIATION (DAFR3430) REPORT**

Software and report modifications will be in production on Thursday, September 23, 2004:

- When comments are added to the Notepad screen associated with a Changed CS138 Header Entry (PCHL2117), and subsequently the Changed CS138 is deleted, the notepad comments will be retained. Currently, when a changed CS138 is deleted, the notepad comments that were added to the Changed CS138 are also deleted.
- Report modifications have been made to DAFR3420 (Payments Outstanding Reconciliation Details) report and DAFR3430 (Payments Outstanding Summary Reconciliation) report. The modifications will not be apparent to end users.

## **YEAR-END SPECIAL PROCESSING - BUILDING LEASE PAYMENTS (BLP)**

For 10/1/04 Building Lease Payments (BLP), agencies need to change the Direct Voucher Effective Date on the Initiate Payments page to 10/1/2004 **prior** to “hitting” the Pay button. This will ensure that the 10/1 BLP payments go to the

correct appropriation year (2005). However, until an agency's appropriation bill has been enacted, appropriation year 2005 payments cannot be made.